

November 19, 2007

The regular meeting of the board of trustees of the Village of Deerfield was called to order by Mayor Steve Harris in the council chamber of the village hall on Monday, November 19, 2007 at 7:30 p.m. The Clerk called the roll and announced that the following were:

Present: Steve Harris, Mayor
Robert Benton
Michelle Feldman
Thomas Jester
Harriet Rosenthal
William Seiden
Barbara Struthers

and that a quorum was present and in attendance. Also present were Village Attorney Peter Coblentz and Kent Street, Village Manager.

PLEDGE OF ALLEGIANCE

Gil Antokal led those in attendance in reciting the Pledge of Allegiance. Mr. Antokal reminded residents that the Deerfield Blood Drive would take place on December 2, 2007 from 8:00 a.m. – 1:00 p.m. at the Jewett Park Community Center.

Mr. Antokal, a member of the Community Relations Commission, explained that the CRC presents the Human Relations Award annually at the Ecumenical Service sponsored by the Village. The service will take place on Wednesday November 21, 2007 at 7:30 pm at the Christ Methodist Church at 600 Deerfield Road. As part of the proceedings, the CRC will present the 2007 Human Relations Award to Police Chief John Sliozis and Larry Smith.

MINUTES OF PREVIOUS MEETING

Trustee Benton made a motion to approve the minutes from the November 5, 2007 Board of Trustees meeting. Trustee Struthers seconded the motion. The motion passed unanimously.

BILLS & PAYROLL

Trustee Rosenthal made a motion to approve the Bills and Payroll dated November 19, 2007. Trustee Seiden seconded the motion. The motion passed by the following vote:

AYES: Benton, Feldman, Jester, Rosenthal, Seiden, Struthers (6)

NAYS: None (0)

TREASURER'S REPORT

Bob Fialkowski presented highlights from the Treasurer's Report dated October 31, 2007 representing the first six months of the fiscal year. Mr. Fialkowski explained that the Village is doing well overall. Sales tax is a little low and purchasing has slowed a bit. Income tax and hotel tax are doing well. Building permits, as expected, are not at the same activity as past years. Expenditures and operating funds are as expected. Trustee Rosenthal asked if sales tax, even

though it is down, is on budget. Mr. Fialkowski explained sales tax is just on budget and should be okay. Trustee Seiden commented that looking at the same time period last year, the annualized sales tax is off by approximately \$40,000 or 10%. He believes that, considering the economy, it is okay.

REPORT ON FINANCE
DEPARTMENT OBJECTIVES

Mr. Fialkowski explained that the main project over the past six months has been the Village Hall move. The Finance Department is now in the new

Village Hall. It is more efficient, and staff appreciates the positive work environment. He explained that over the past six months, the department has implemented the annual budget, the comprehensive audit was completed early, and the department coordinated a successful health insurance renewal program for employees, maintaining cost controls. The GFOA Budget Award was received for the 17th consecutive year.

Mr. Fialkowski explained that the department has begun working with Community Development to implement a software system that includes a code enforcement module. The IT division has installed a new Internet filtering device, which has drastically cut down on the amount of spam received. The electronic Board packet was implemented in the summer, and the Village Hall wiring is complete and working at 100 percent.

The Treasurer's Report and Report on Finance Department Objectives were accepted by the Trustees.

PUBLIC COMMENT

There was no Public Comment.

REPORTS

REPORT AND RECOMMENDATION
OF PLAN COMMISSION RE: REQUEST
FOR AN AMENDMENT TO THE
SIGNAGE PLAN FOR THE
WALGREENS CAMPUS

The Plan Commission held a Public Hearing on October 25, 2007 to consider a request to amend the signage plan for the Walgreens Campus at 200 - 304 Wilmot Road. The Plan Commission voted 4-0-1 in favor of recommending approval of signs 1, 2 and 3. The Plan Commission voted 2-2-1

against the request for sign #4 as proposed. The Plan Commission voted 4-0-1 in favor of recommending approval of sign #4 without the words "Corporate Campus", so the sign would only contain the word "Walgreens."

Trustee Benton made a motion to accept the Report and Recommendation of the Plan Commission regarding a request for an amendment to the Signage Plan for the Walgreen's Campus regarding sign #1. Trustee Rosenthal explained that the original sign was approved as part of the annexation agreement. It is common for the Village to accept what is there, but when there is a change, the original standards are required. Trustee Rosenthal does not believe a sign with exposed neon would be approved if it were presented as a new sign. Trustee Benton withdrew his motion.

Trustee Feldman questioned how the Takeda sign was illuminated and noted that it is very bright. Village Planner Jeff Ryckaert explained that the Takeda sign and the proposed sign for Walgreens are internally illuminated and do not have exposed neon. The proposed sign would replace the original sign which has the exposed neon. Trustee Rosenthal withdrew her objection.

Mayor Harris noted that votes would be taken on the signs as done by the Plan Commission.

Trustee Benton made a motion to accept the Report and Recommendation of the Plan Commission regarding a request for an amendment to the Signage Plan for the Walgreens Campus regarding sign #1. Trustee Struthers seconded the motion. The motion passed by the following vote:

AYES: Benton, Feldman, Jester, Rosenthal, Seiden, Struthers (6)
NAYS: None (0)

Trustee Seiden made a motion to accept the Report and Recommendation of the Plan Commission regarding a request for an amendment to the Signage Plan for the Walgreens Campus regarding signs #2 and #3. Trustee Benton seconded the motion. The motion passed by the following vote:

AYES: Benton, Feldman, Jester, Rosenthal, Seiden, Struthers (6)
NAYS: None (0)

Trustee Seiden made a motion to accept the Report and Recommendation of the Plan Commission regarding a request for an amendment to the Signage Plan for the Walgreens Campus regarding sign #4. Trustee Struthers seconded the motion.

Ms. Jessica Heath-Bolden from Icon Identity Solutions, 5320 N. Sheridan Road, Chicago, explained that their initial proposal to the Plan Commission included several additional signs on the various Wilmot Road entrances because they have assumed a number of additional buildings at the location. The Plan Commission thought there were too many signs, so the petitioner proposed adding the words "Corporate Campus" as an identifier of Walgreens main headquarters.

Trustee Struthers questioned how many buildings Walgreens occupies. Ms. Heath-Bolden explained they have seven buildings. Trustee Rosenthal questioned what would happen to the brick. Ms. Heath-Bolden explained the brick would be cleaned and refurbished before the sign would be put back. She explained the letters would be illuminated with flood lighting, which would be turned off when the building closed.

Trustee Seiden expressed support for including "Corporate Campus" as he does not think the proposal is objectionable. Trustee Benton noted

that the Village has a number of corporate headquarters and is concerned about setting a precedent. Trustee Benton noted that Takeda and Baxter also occupy multiple buildings and believes the Plan Commission was correct in its recommendation. Trustee Rosenthal also agrees with the Plan Commission recommendation and does not believe adding the words “Corporate Campus” would help. Trustee Feldman stated that she is proud that Walgreens has their corporate campus in Deerfield and does not object to that wording on the sign. Trustee Struthers believes that because of the multitude of employees, the words “Corporate Campus” are appropriate.

The motion did not pass by the following vote:

AYES: Benton, Rosenthal (2)

NAYS: Feldman, Jester, Seiden, Struthers (4)

Trustee Seiden made a motion to approve an amendment to the Signage Plan for Walgreens sign #4 with the inclusion of the words “Corporate Campus” as a second line under the word Walgreens. Trustee Feldman seconded the motion. The motion passed by the following vote:

AYES: Benton, Feldman, Jester, Seiden, Struthers (5)

NAYS: Rosenthal (1)

Trustee Struthers commented that the Walgreen’s store in Deerfield has a violation of the signage ordinance. Ms. Heath-Bolden said she would let them know.

CONSENT AGENDA

ORDINANCE AUTHORIZING AN AMENDMENT TO A SPECIAL USE PLANNED UNIT DEVELOPMENT FOR EXTERIOR CHANGES TO THE BUILDING AND OTHER RENOVATIONS AT 1405 LAKE COOK ROAD (TEXTURA) – 1R

An Ordinance authorizing an amendment to a Special Use Planned Unit Development for exterior changes to the building and other renovations for Textura at 1405 Lake Cook Road. First Reading.

ORDINANCE AUTHORIZING AN AMENDMENT TO A SPECIAL USE FOR ADDITIONAL PARKING FOR SHEPARD MIDDLE SCHOOL AT 440 GROVE PLACE – 1R

An Ordinance authorizing an amendment to a Special Use for additional parking at Shepard Middle School at 440 Grove Place. First Reading.

ORDINANCE AUTHORIZING AN AMENDMENT TO A SPECIAL USE TO ALLOW AN ADDITION TO THE

An Ordinance authorizing an amendment to a Special Use to allow a building addition and site improvements to the North Shore Chinese Christian

**BUILDING AND SITE RENOVATIONS Church at 150 Waukegan Road. First Reading.
FOR THE NORTH SHORE CHINESE
CHRISTIAN CHURCH, 150 WAUKEGAN**

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

AUTHORIZATION TO PROCEED
WITH CONSTRUCTION OF WATER
MAIN ON WILMOT ROAD

Staff engineer Bob Phillips explained that the widening and reconstruction of Wilmot Road provides the Village with an opportunity to remove and replace an 800 foot section of a deteriorated

water main, install 4,400 square feet of sidewalk and remove and replace three fire hydrants predominantly on the north side of Lake Cook Road. The project is coordinated between the Illinois State Toll Highway Authority (ISTHA), the Cook County Highway Department (CCHD) and the Village of Deerfield. ISTHA awarded the contract to the low bidder, Kenny Construction, in the amount of \$8,252,257.04. The Village of Deerfield water main replacement cost will be \$252,654.95. The cost associated with the roadwork will be the responsibility of the CCHD. Mr. Phillips noted that the Village budgeted \$780,000 in the 2007-2008 budget for the reconstruction and rehabilitation of Wilmot Road.

Trustee Rosenthal asked if the \$252,654.95 is just part of the amount the Village is responsible for. Mr. Phillips explained that the budget amount was for other items beyond tonight's request. Trustee Struthers asked if anything else needed to be replaced in the area. Mr. Phillips explained that the storm sewers need to be replaced, but the cost would be split 50/50. He added that, at this point, there are no other utilities that need to be replaced. Trustee Feldman noted that there is money in both the 2007/2008 budget and the 2008/2009 budgets. She asked if this project would be piggybacked with the tollway project. Mr. Street added that staff would return with additional portions of the Wilmot Road project at a later date.

Trustee Rosenthal made a motion to authorize the construction of 4,400 square feet of sidewalk, removal and replacement of three fire hydrants and the replacement of the water main on Wilmot Road in an amount not to exceed \$252, 654.95. Trustee Seiden seconded the motion. The motion passed by the following vote:

AYES: Benton, Feldman, Jester, Rosenthal, Seiden, Struthers (6)

NAYS: None (0)

AUTHORIZATION TO AWARD
CONTRACT FOR CONSULTING
SERVICES FOR THE BRIDGE
REHABILITATION PROJECT

Mr. Phillips explained that the Village has received several proposals from qualified engineering consultants to complete a preliminary study, design plans, bidding documents and construction

engineering services for the rehabilitation and/or reconstruction of the Hazel Avenue bridge and the Wilmot Road bridge. He explained that both bridges were deemed structurally deficient in a recent inspection from IDOT. Part of the consultant's contract will be to prepare a Phase I study and determine whether the bridges require reconstruction or rehabilitation. The Phase I report will be presented to IDOT and the Village for acceptance prior to receiving notice to proceed with the design phase. The Village would apply for flexible funding through the State for reimbursement of approximately 80 percent of the cost. Mr. Phillips explained that \$60,000 has been appropriated for the project and the rest of the money would come from the Infrastructure Replacement Funds from the 2007 Street Rehabilitation Project.

Mr. Phillips explained that proposals were received from five qualified engineering firms. After reviewing the proposals, staff recommends awarding the contract for consulting services for the Bridge Rehabilitation Project to URS Corporation in an amount not to exceed \$98,376.

Trustee Rosenthal questioned why the lowest cost proposal was not accepted. Mr. Phillips explained that more than half of the engineering services were outsourced in Seaton Engineering's proposal. Trustee Rosenthal asked why the budget was so off. Mr. Phillips explained that the scope of the project was estimated for rehabilitation, not reconstruction. Trustee Feldman questioned why the Wilmot Road Bridge Rehabilitation Project is not part of the Wilmot Road Reconstruction Project. Mr. Bernahl explained that the Wilmot Road Reconstruction Project was slated for 2008, and the county piggybacked it onto the tollway project. Trustee Feldman asked if the two projects could be done together. Mr. Bernahl explained that the Village could postpone the Wilmot Road project to 2009, but the Village is trying to fast track the bridge construction. Trustee Feldman expressed concern about closing a major thoroughfare twice in two years. Trustee Struthers would prefer to have the project divided because of the necessity to have access to Deerfield Road or Central Avenue. Mr. Bernahl explained that they planned on phasing the Wilmot Road construction in two sections so cars could be routed around the construction.

Trustee Rosenthal made a motion to award the contract for consulting services for the Bridge Rehabilitation Project to URS Corporation in an amount not to exceed \$93,376. Trustee Benton seconded the motion. The motion passed by the following vote:

AYES: Benton, Feldman, Jester, Rosenthal, Seiden, Struthers (6)

NAYS: None (0)

AUTHORIZATION TO AWARD
CONTRACT FOR CONSULTING
SERVICES FOR THE HAZEL AVENUE
AND CHESTNUT STREET
INFRASTRUCTURE PROJECT

AUTHORIZATION TO AWARD

Jim Bernahl, Asst. Village Engineer, explained that there are two infrastructure projects that require rehabilitation. The projects include curb and gutter replacement, sidewalk improvement, sewer structure rehabilitation, roadway replacement, storm and sanitary sewer water main replacement, water main replacement, new water services, replacement

CONTRACT FOR CONSULTING
SERVICES FOR THE CARLISLE
AVENUE AND CARRIAGE WAY
INFRASTRUCTURE PROJECT

of sanitary service stubs to the edge of the roadway and installation of new storm sewer service stubs. Rehabilitation of the bridge over the West Fork of the North Branch of the Chicago River on Hazel is excluded from this contract

The Village received seven proposals from qualified engineers to perform the engineering design for the Hazel Avenue and Chestnut Street Project and six proposals were received for the Carlisle Avenue and Carriage Way Infrastructure Project. Gewalt Hamilton Associates was the lowest bidder for the Hazel Avenue and Chestnut Street Project. URS Corporation was the lowest bidder for the Carlisle Avenue and Carriage Way Infrastructure Project. When considering the cost savings for awarding both contracts to the same engineering firm, staff recommended awarding the contract for both the Hazel Avenue and Chestnut Street and the Carlisle Avenue and Carriage Way Infrastructure Projects to URS Corporation.

Trustee Benton made a motion to award the contract for consulting services for the Hazel Avenue and Chestnut Street Infrastructure Project and the Carlisle Avenue and Carriage Way Infrastructure Project to URS Corporation for a combined amount not to exceed \$233,497. Trustee Jester seconded the motion. The motion passed by the following vote:

AYES: Benton, Feldman, Jester, Rosenthal, Seiden, Struthers (6)

NAYS: None (0)

AUTHORIZATION TO AWARD
SLUDGE REMOVAL CONTRACT

Brad Fink, Asst. Director of Public Works, reported that sludge has accumulated at the Water Reclamation Facility due to normal operations.

\$40,000 has been budgeted for sludge removal this year. The Village received proposals from four companies. The Director of Public Works and Engineering and the Wastewater Reclamation Facility Superintendent request the Village waive the competitive bidding process and award the 2007 sludge removal contract to Stewart Spreading, the lowest bidder at \$16.75 per cubic feet, in an amount not to exceed \$40,000.

Trustee Seiden made a motion to waive the competitive bidding process and award the 2007 sludge removal contract to Stewart Spreading in an amount not to exceed \$40,000. Trustee Benton seconded the motion. Trustee Benton asked Ms. Little to work with neighbors and the trucking company about the start time. Trustee Feldman commented that she received complaints that in the past the trucks were arriving before 7:30 am. Ms. Little explained that when they did hauling, they indicated to residents that hauling would begin at 7:30 am. The trucks arrived early because they had a long travel time. She explained that staff would work with the companies to reduce the noise and disruption. Trustee Feldman suggested having the trucks wait elsewhere until 7:30.

The motion passed by the following vote:

AYES: Benton, Feldman, Jester, Rosenthal, Seiden, Struthers (6)
NAYS: None (0)

AUTHORIZATION FOR THE
PURCHASE OF A GRINDER AT THE
WATER RECLAMATION FACILITY

Mr. Fink reported that one of the grinders at the Water Reclamation Facility failed. Staff contacted the manufacturer and they provided a quote to replace the grinder. He noted that the failure of the grinder was not anticipated; thus, it was not budgeted. Mr. explained that the Village participates in an exchange program and could receive up to \$3,000 back if parts can be reconditioned. He noted that the grinder is not an improvement but rather a repair necessary to maintain operation.

Trustee Jester made a motion to waive the competitive bidding process and authorize the purchase of a grinder for the Water Reclamation Facility from JWC Environmental at the quoted price of \$19,052. Trustee Rosenthal seconded the motion. The motion passed by the following vote:

AYES: Benton, Feldman, Jester, Rosenthal, Seiden, Struthers (6)
NAYS: None (0)

AUTHORIZATION FOR VILLAGE
MANAGER TO APPROVE CHANGE
ORDERS FOR THE VILLAGE HALL
EXPANSION AND RENOVATION
PROJECT

Mr. Kiraly explained that renovation of the old section of the Village Hall is nearing completion, and the Community Development department is scheduled to move in on January 4, 2008. He explained that in renovating a 50 year old building, there were some unforeseen changes that needed to be made. Mr. Kiraly explained that the Phase II contingency fund, which had \$140,000, is not enough to cover the costs. He requested authorization for the Village Manager to approve change orders for the Village Hall Expansion and Renovation Project in the amount of \$65,490.81, which represents 2.5 percent of the original budget for the entire project.

Trustee Rosenthal made a motion to authorize the Village Manager to approve change orders for the Village Hall Expansion and Renovation Project in an amount of \$65,490.81. Trustee Struthers seconded the motion. The motion passed by the following vote:

AYES: Benton, Feldman, Jester, Rosenthal, Seiden, Struthers (6)
NAYS: None (0)

DISCUSSION

AMERICAN LEGION

Trustee Rosenthal thanked the American Legion for all they do for the community. She noted that they held a service at the flag pole on Veteran's Day.

ECUMENICAL SERVICE

Trustee Seiden encouraged all residents to attend the Ecumenical Service on Wednesday, November 21, 2007. He noted it is a wonderful service. He also wished residents a Happy Thanksgiving.

LOCAL SHOPPING

Trustee Feldman explained that when she visited local businesses, they commented that they were being hurt by Internet shopping. She urged residents to shop in Deerfield.

COMMITTEE OF THE WHOLE

Mr. Street reported that the date for an upcoming Committee of the Whole meeting still needs to be finalized.

ADJOURNMENT

There being no further business or discussion, the meeting was adjourned at 8:50 pm.

APPROVED:

Mayor

ATTEST:

Village Clerk